

**SECTION 504 – MANIFESTATION DETERMINATION REVIEW****Student Name:****ID:****Date of Birth:****Serving School:****Grade:****Parent/Guardian:****Relationship:****Address:** , , ,**Email:****Home Phone:****Date of MDR:****Date of Current 504 Plan:****Parent Contact**

Method of Contact	By	Date

Meeting Participants

Name/Title	Name/Title

Considerations For Review:

In carrying out a manifestation determination review, the 504 Team shall:

1. Describe the behavior or incident that is subject to discipline related to this incident.
2. Review and summarize relevant information in student's file related to this incident.
3. Review and summarize relevant information in student's 504 plan related to this incident.
4. Review any and all relevant teacher, parent, student and other witness observations/information related to this incident.

5. Review and summarize relevant information provided by the parent related to this incident.

Manifestation Determination:

In determining if the misconduct was a manifestation of the student's disability, the Section 504 Team must determine the following:

1. Was the conduct in question caused by or did it have a direct and substantial relationship to the student's disability?
☐ Yes ☐ No
2. Was the conduct a direct result of the School District's failure to implement the student's 504 Plan? ☐ Yes ☐ No

The Section 504 team has determined that the behavior subject to discipline:

- ☐ Is not a manifestation of the student's disability. School personnel may apply relevant disciplinary procedures applicable to all students.
- ☐ Is a manifestation of the student's disability.

Where the Team determines that the misconduct was a manifestation of the student's disability, the student's placement cannot be changed via the use of disciplinary removal via a long-term suspension or expulsion (more than 10 school days consecutively or cumulatively for the year), and the Team must review the student's current placement and determine whether a reevaluation is necessary to determine appropriate placement for the student.

The parent/guardian has been provided with a copy of this form as well as a copy of the Parent Rights in Brief.